

BASIS Ahwatukee Executive Board Meeting

September 0, 2024

Location: Prameela Rajeesh's home



Attendees: Prameela Rajeesh, Chris Kamin, Anne Sepic, Celina Ly, Mariott Hileman, Monika Chow, Nicole Quillan

August meeting minute review / approval: Anne

- Approved as written

Mustang Stampede plans: Prameela

- Happening this Friday from 6-7:30pm
- Games:
 - Vendor is dropping off, but not sure what time
 - **Action: Prameela** - find out what time they are dropping off.
- Food:
 - Zzeek's is providing pizza
 - **Action: Prameela** - determine how many cheese and how many pepperoni, put the order in.
 - Will also be selling juice boxes, water, and chips
 - **Action: Mariott** - bring ice to party for juice boxes and water, fill the ice chests with the ice and the drinks.
 - **Action: Nicole** - order chips
 - Pricing:
 - Need a sign. Nicole will create it
 - \$2 slice of pizza, \$1 chips, \$1 drink
 - **Action: Prameela** - have \$50 starter cash ready, give to Nicole
- Boosters will also be providing bandanas for each student and candy for prizes
 - **Action: Nicole** - order candy for the prizes
 - **Action: Prameela** - order bandanas, have delivered to school
- Volunteers:
 - Game stations: 2 volunteers each (1 adult, 1 student), 10 games total
 - Food station: 5 adults
 - Setup and cleanup volunteers also
 - Need Signup genius set up - one for adults, one for students (NHS, BAM-basidors)
- Timing:
 - Setup 4:30 - 6pm
 - Mariott can help with setup from 1-3pm
 - Event 6 - 7:30pm
 - Cleanup: 7:30 - 8:15pm

Membership update - Prameela

- 101 members total to-date, with 5 awaiting payment.

Lunch update:

- Vendors, issues, any menu changes – Mariott
 - Chips have been purchased at Fry's, but need to find a better source. Quality from Amazon was poor last year.
 - After the first week, feedback was that the tacos (Tuesday) were rather small, so the vendor added another taco for the second week. This coming week, the tacos will be made larger instead of adding another taco.
 - About half of the volunteers are new, so there has been a lot of training needed.
 - Upcoming menu for October / November:
 - Monday/Wednesday/Friday will remain the same.
 - Tuesday/Thursday will have a few updated items to provide a larger portion and different cut of meat.
- Volunteers - Chris
 - Have a google signup sheet up and working.
 - Recommend sending request again for more volunteers through ParentSquare.
 - **Action: Chris** - send link for signup sheet to Nicole

Budget update: income & expenses - Monika

- Net revenue of ~\$6000
 - Gross income: ~\$11,000
 - Gross expenses: ~\$5100
- Monika will check on tax filing
- Insurance has been paid.

Annual financial audit - Prameela

- Audit is happening next week. Defer this topic to next agenda.

Teacher appreciation - Celina

- Latest event (Brunch):
 - Ran out of eggs and sausage before lunch was over. Celina made the eggs herself!
 - Had leftover yogurt and waffles.
- Future events - will try to make the serving simpler this year, with easier ways of getting their food. Event ideas: Pasta bar, taco bar.
- Next event - Sept 18, Pasta bar.

Restaurant night update - Celina

- Have scheduled through January, except for November.
- Other fundraising idea: selling tickets for food trucks for an event - perhaps Science Night.
 - **AR: Celina** - look into a bit further - get details and bring proposal next meeting.

Fun treats update: Prameela for Sowrabha

- Have had 2 events so far this year, both events were Krispy Kreme.
- Had plenty of volunteers, and they are doing well.
- Sold out both times.

Communications update:

- Topic deferred to next meeting

School support requests – Mrs. Quillan

- October 14th and March 17th are early release. Will not do hot lunch on those days.
 - **Action: Anne** - do not populate these days.
- Request: help support classroom pets, 3 classrooms total, 6 pets.
 - Mr. Crosby has frogs, fish, and geckos.
 - Other teachers have hermit crabs and geckos.
 - Decision:
 - Approved \$150 for Mr. Crosby and \$50 each for the other teachers. This is one-time, and is not approved for any ongoing expenses.
- Request: To encourage students to return the Annual teacher fund cards, offer Amazon gift card as a raffle item (school admin is not allowed to purchase this type of item).
 - Grades 4-6 will be offered an ice cream party, grades 7-12 Amazon gift card.
 - Decision: Approved \$100 Amazon gift card.
 - **Action: Prameela** - purchase gift card and get to Nicole
- Request: Help fund the Mural cub to paint a mural in the school
 - Didn't have enough interest for the fall because of the cost.
 - Students will design it, Nicole will review / approve the design.
 - Cost would be around \$300 - \$500.
 - Decision: Request the students to come back with a more specific proposal.

Next Meeting:

- 7pm, Monday, October 14th, location: tbd.