

## BASIS Ahwatukee Executive Board Meeting

October 16, 2023

Location: Orfe Kelly's home. 3444 E Sequoia Trail, Phoenix, AZ 85044



Attendees: Orfe Kelly, Nancy Diaz-Garcia, Ally Hitzeman, Chris Kamin, Anne Sepic, Sowrabha Chandrashekar, Celina Ly and Nicole Quillan

---

### Minutes review:

- The September minutes from the board meeting and the general meeting were approved as distributed.

### Membership:

- Received 3 new memberships in September. Have exceeded budgeted income for membership.

### Lunch:

- Email from school attracted 3 new volunteers, which has been very helpful. Would like this sent again in about a month.
- Vendors:
  - Tacos Calafia changed ownership. They did not have a delivery driver at first, so Prameela has been picking up and delivering the food, though they delivered it last week.
  - Panda has not been separating the food by lunch session before delivery (as they did last year). Nancy will talk to Panda and ask them to separate the food by lunch session.
- Had issues with network access on the tablet last week because of a change to the school servers. If there are any problems, Brittany has copies of the orders at the front desk and can print them for volunteers as needed.
- Menu: Need to release the November and December menus. Anne will set this up in the next day or two.

### Teacher appreciation:

- Going well but need volunteers to help with setup. This has been added to the sign-up genius for the next event.
- Dietary restrictions have been a little hard to accommodate.

### Fun Treats:

- Last one was Krispy Kreme donuts, and they sold out early. Will order more this time so there are enough for all lunch sessions, and even a few left over for the teachers.

### Restaurant night:

- Received \$165 from Zweek's
- Still waiting for Chipotle check.
- Pita Jungle (Ahwatukee location) is this Thursday, 3pm to close. Advertisement will be sent by the school.

### Stampede recap:

- Was well attended.
- Over-bought on prizes / candy. Leftover candy will be used for trunk-or-treat, leftover water will be used at Fright Night
- Pizza: ordered 31 pizzas (1/4 Pepperoni, 3/4 cheese), had 5 leftover (1 pepperoni, 4 cheese)
- Had a \$25 Amazon gift card left over - will bonus it to Chili Cookoff prize.
- Would be better to have more bandanas for the kids (for siblings). Only gave them to students but will change that next time.

### Marquee:

- The new marquee has arrived and is in use.
- The marquee has 2 sides (2 boards), but we only use 1 side. Will store the extra board in the closet for the future when the first one degrades.

### Dog Tags:

- Had budgeted \$800 for dog tags. Actual cost is \$986.10, but the new tags will not have the year on it, so leftovers will be used next year as well, and nothing will be wasted. Expect next year's order to be a bit smaller.

### Fright night:

- Saturday, Oct 21st.
- Only have 3 people signed up for Chili cookoff. Will send e-mails reminding people to sign up.
- Will also have pizza, water, and juice for sale.

### Budget:

- Income: Total ~\$12,400
  - Lunches ~\$5,500, Fun treats: \$1,185, Employer matching \$120, Fry's: \$170
- Expenses: Total ~\$2434
  - Stampede: \$633, tax filing: ~\$100, Biology class supplies: \$154, Marquee: \$147,

Next meeting: November 6th

Meeting adjourned