

BASIS Ahwatukee Executive Board Meeting

September 12, 2023

Location: Orfe Kelly's home. 3444 E Sequoia Trail, Phoenix, AZ 85044



Attendees: Orfe Kelly, Chris Kamin (remote), Ally Hitzeman, Prameela Rajeesh (remote), Sowrabha Chandrashekar, Celina Ly, Anne Sepic, and Nicole Quillan.

Agenda:

- August minutes approved as distributed

- Membership update – Orfe Kelly
 - 103 members so far this year, up from 96 last year

- Lunch update – Prameela Rajeesh and Nancy Diaz Garcia
 - Volunteers:
 - Have had a hard time getting volunteers. Will put out a plea for additional help. If the volunteer situation does not improve, the service will be reduced to 3 days / week. This will directly impact the overall fundraising for Boosters.
 - Will have additional help from Celina and Orfe. Anne can start helping in October. Will see how October goes, then determine if changes are needed going forward.
 - Menu needs to be released very soon for October.
 - Vendors: Had a few hiccups with vendors but is running well now.
 - No customer service issues.

- Budget update – Ally Hitzeman
 - Income:
 - Membership income ~ \$5000
 - Total income YTD is \$8,681.35
 - Expenses: Under budget YTD
 - Recess equipment: \$383.03
 - BAM Bucks: \$392.12
 - Total: \$1601.91

- Annual Financial Audit – Orfe Kelly

- 3 parents helped complete the annual financial audit, per the by-laws: Mariott Hileman, Brian Kelly, and Suresh Murugesan. No issues found.
 - Suggestion from one of the parent volunteers: send a small flyer home with students so parents will find out more about Boosters.
- Fun Treats update – Anne Sepic
 - August Fun Treats:
 - Prameela and Orfe ran the last fun treats.
 - Gross income was \$720. The cost for Boosters was \$198.45. There were a lot more leftovers than usual.
 - Expect the next Fun Treats will have greater demand.
 - September Fun Treats:
 - Andy's is not able to support on September 20th due to a supply chain issue.
 - Sowrabha will reach out to Krispy Kreme for next time.
 - Price will still be \$2.
- Carpool Roster update – Orfe Kelly
 - Was published and sent to families that asked for it.
- Directory Update – Orfe Kelly
 - Orfe is currently working on it.
- Teacher Appreciation update – Celina Ly
 - Some teachers did not know the date of the last event (although they all do get an e-mail). Celina will send a flyer to Nicole, and Nicole will post the flyer on the doors of the lounge.
 - Boosters will provide plates and silverware.
 - Have several vegetarian, gluten free, and no pork staff members.
 - Need more help with setup and cleanup. Celina will work on getting together a small committee to help with that.
- Restaurant Night update – Celina Ly
 - August Restaurant night was Zweek's
 - September 26th: Chipotle (on Chandler by Trader Joe's)
 - October: Pita Jungle
 - December: Noodles & Co.
- Stampede – Orfe Kelly
 - Friday September 15th from 6-8pm. Setup will begin at 4:30pm
 - Activities:

- Will have many games, which are being rented. The rental company will deliver, we will do setup.
 - 3 staff members will lead a line dancing activity
 - Have many prizes like stickers and candy.
 - Food: Will have pizza from Zzeek's and water for sale. Will be available for the whole event.
 - Students and staff will be encouraged to wear western wear on Friday.
 - Volunteers: Still need volunteers for the games.

- Marquee update – Orfe Kelly & Chris Kamin
 - Replacement for the worn-out advertising board is about \$147.63 plus tax. Expense was approved.

- New agenda item: Dog tags
 - Propose to move to having the grade level listed on the dog tag instead of the year. Will have a larger initial cost, but there will be no waste at the end of the year (extras for this year will be used next year)
 - Nicole will send the estimated cost to the board, and we will vote via e-mail.

- Next executive meeting: October 16th

- Open: What are we doing for Halloween?
 - Trunk or treat - candy supplied by Boosters
 - Fright Night & Chili Cookoff - October 21st