

## 2018-2019 BASIS Ahwatukee Boosters Board Meeting Minutes



Date: Thursday, May 9, 2019

Location: Modern Market

Time: 7:00 PM - 9:00 PM

Attendees: Phaedra, Sonn, Cindy, and Maribeth

Time	Item	Name
	<p>Sonn prepared a financial worksheet with three headings: Current Year to 5/9/19, Current Budget, and Proposed Budget for 2019-2020. The board discussed each line item on the current budget and determined the 2019-2020 amount for the proposed budget.</p> <p><b>Specific Budget suggestions/changes that will be made to the event lines items next year:</b></p> <ul style="list-style-type: none"> <li>*The wording will be changed for the Campout with Dads for next year. Also each family will bring food for their own dinners, but campfire s'mores will be provided.</li> <li>*Under the Book Fair Event, if the Board should host another Barnes &amp; Noble Event, choose the cash option instead of credit option for the fundraising award dollars.</li> <li>*A suggestion was made for the school picnic to have food trucks or Kona Ice come to the event.</li> <li>*Box Tops: the 12/2018 missing check problem from this school year has still not been resolved. Phaedra has asked the school administration to request a reissued check from Box Tops.</li> <li>*Fry's- Families need to renew online each school year in order for their Fry's Shopper Rewards to be directed to BASIS Ahwatukee School.</li> </ul>	<p>Sonn, Treasurer</p>

	<p>*Credit card fees have decreased moving transactions from Paypal to Stripe.</p> <p>*Vendor Appreciation-details are the delivery person from each restaurant vendor receives a \$25.00 gift card and card as a holiday thank you. Visa gift cards with no fee have been purchased in the past.</p> <p>*Discussed being able to possibly order Candy Grams on Boonli next year. Boonli would charge for the transaction so need to figure out fees or different ideas for next year. A positive for Boonli is the one stop shopping concept for convenience despite the cost increase.</p> <p>*Yearbook Party Expenses: Maribeth will reach out to yearbook teacher if funds are needed for this year's yearbook party.</p> <p>*Holiday Fund Expenses: Phaedra will discuss with Ms. Jordison the possibility of the school contributing to the Admin/Teacher Fund during the week of Teacher Appreciation Week instead of during the holidays. Switching the gift giving to the spring allows families to focus on making ATF contributions with corporate end of the year incentives in December.</p> <p>*Teacher Supplies Expenses: Idea to make yearly donations of bulk kleenex/wipes to the school.</p> <p>*Discussed bank fees and the transition to Bank of America. At this time Board proposed and voted on Phaedra Mendoza, 2019-2020 President, to be on the Bank of America Account. Board approved Phaedra to be on the account.</p> <p>*Printing/postage: costs remain the same due to vendor checks are now mailed to the individual restaurants.</p> <p>*Spirit Wear: Phaedra has found a vendor that does not require a large volume of t shirts to be ordered at once. A bit more expensive - not as much margin but the flip side is that a smaller quantity of requested t shirts will sell instead of having so many leftover as in previous years.</p>	
	<p>The fun Treat from Andy's Custard was a huge success held on Friday, May 3rd. Even though the custard order was increased by 20 additional custards, we still sold out during 7th Grade Lunch. Several 7th Graders and High Schoolers did not receive the opportunity to buy custard.</p>	<p>Cindy, VP of Fundraising</p>

	<p>Phaedra will bring the Custard Coupons to Mr. Cornille to pass out to high school students.</p> <p>Another idea for Fun Treats next year is Churros from Costco.</p> <p>Teachers and staff were very appreciative and pleased with the meals and gifts given during Teacher Appreciation Week.</p> <p>Cindy has ordered a catered meal from Keegan's for the Volunteer Appreciation lunch set for Monday, May 13th. 13 volunteers have RSVP'd. The event will be held at Mountain View Lutheran Church in Ahwatukee from 12-2 PM.</p>	
	<p>Phaedra mentioned that she will be meeting with HOS to discuss ideas for community events for next year. The goal is to have multiple smaller functions that target specific grades to facilitate more bonding/friendships. Multiple events will be held and almost all locations / functions can be held as school fundraisers. Some locations mentioned: Skateland, Barnes &amp; Noble, Lifetime, Main Event, Summer Movies.</p> <p>Also a Costco event will be scheduled for next fall for a school wide fundraising event to provide copy paper to the school.</p> <p>Phaedra had sent out Bylaw updates and Sonn confirmed that no changes needed to be made to the AZCC other than the annual change of names/positions with the new Boosters' Board. Sonn will file and update with the AZCC in June with the new contact information for board members.</p>	<p>Phaedra, Incoming President / Current VP of Communications</p>
	<p>Board reviewed and approved the February and March Minutes. Phaedra will post the minutes on the website.</p> <p>Maribeth will follow up with Spinato's in regard to the fundraising check not received from the 3/17 Event.</p> <p>Maribeth provided an update on the 8th Grade Event at Urban Air being held on 5/20. Maribeth is in contact with</p>	<p>Maribeth, Secretary</p>

	school for the information to be communicated on Parent Square to the 8th Grade families.	
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Meeting adjourned at 9:00PM