

2018-2019 BASIS Ahwatukee Boosters Board Meeting Minutes



Date: July 2, 2018

Time: 8AM

Place: AJ's

Attendees: Pam, Lauren, Cindy, Anh, Sonn, Maribeth

Time	Item	Name
1 minute	Welcome, open meeting	Pam
1 minute	Discussed meeting goals: <ol style="list-style-type: none"> 1. Calendar 2. Committee Contacts 3. Back to School action plan 4. Communication with Head of School Mrs. Becky Ratliff 	Pam
5 minutes	<p>Treasurer's Budget Report:</p> <p>1. Local Bank of America locations do not accept coins for deposit so delay in correct deposit amount. Possibility of switching banks this year in order to make complete deposit with coins .</p> <p>2. Paypal: Removing past president's SSN off of the paypal account. Sonn has proposed placing the acct in her name in order to have the acct under a current board member's SSN since there is no current president. After reviewing the bylaws, there is no conflict shown in the bylaws having paypal acct in treasure's name. To be decided in the near future.</p> <p>3. 2018 Scholastic Bookfair: Bookfair broke even and Schlastic \$ were obtained because the required mininum sales was not achieved to receive actual dollars. Need to decide if the book fair is of value to the school next year.</p> <p>4. 2017 Tax Return: Costly tax return and strong consideration to return to the prior accountant who</p>	Sonn

	understands not-for-profit organizations and familiar with the Basis Schools.	
5 minutes	Membership report: Anh will be working on a sign up genius for committee chairs	Anh
5 minutes	Communications: Social Media Update: <ol style="list-style-type: none"> 1. Lauren updating the FB site and linking FB to the Booster's website. Want to increase use and activity on Booster's FB page 2. Discussion on instagram and school media 3. Discussion of the Booster's logo and theme to be shown on new t-shirts, Booster activities and school message. 4. Lauren will be in contact with Rose Kyler at school to share Boosters information and updates. 	Lauren
5 minutes	Lunch update <ol style="list-style-type: none"> 1. Fun Treats will continue 3rd Wednesday of each month. Orange Leaf will be the vendor again for this upcoming school year. 2. Pam and Cindy met with Basis admin and Lunchkins to discuss potential change in the lunch program. Pros/Cons were discussed on changing the current lunch program. Proposal made to have Lunchkins serve lunch 1x a week to try and receive family feedback. 3. Vendors are being contacted to confirm their commitment to 2018-19 school year. 4. Booster volunteers needed for the lunch program. 	Cindy
5 minutes	Calendar of Events Reviews and Future Events: <ol style="list-style-type: none"> 1. Cindy discussed new booster logo, vendor, t-shirt options for new t-shirt. 2. Maribeth discussed the upcoming Meet&Greet at Xtreme Air scheduled for July 30th. 3. Board decided Executive Board meetings will be held the 1st Thursday night of each month at 7PM. Location TBD. 4. Board decided that General Board meetings will be held every 3rd month on the 3rd Thursday of the month at 7pm. Meetings will begin with some social time followed by a meeting agenda. 5. Coffee times throughout the school year will be scheduled with Mrs. Ratliff. 6. Directory/advertising early bird deadlines discussed 	Pam, Cindy, Maribeth

	Adjourn meeting	

Submitted by: