

2018-2019 BASIS Ahwatukee Boosters Board Meeting Minutes



Date: October 4, 2018
 Time: 7:00 PM - 9:15 PM
 Location: Hillside Cafe
 Attendees: Pam, Sonn, Cindy, Anh, Phaedra and Maribeth

Time	Item	Name
	<p>Setting up format for the General Meeting scheduled for 10/23 after the coffee talk. (5:30-6:30)</p> <p>Action items for General Meeting:</p> <ol style="list-style-type: none"> 1. Ask to be introduced before the coffee talk/inquire if some of administration can stay for the booster meeting 2. Offer appetizers/advertise meeting with RSVP 3. Advertise meeting in parent square 4. Sheets to be made/distributed: Booster highlights, teacher appreciation sign up sheet for 10/31 teacher breakfast, additional sign up sheet for future teacher bfasts which will be last Friday of each month after October. 	Pam
	<p>Pam will make 3 sign up sheets for the general board meeting: 1 for lunch volunteers, 1 for Teacher Appreciation breakfast sign up for the 10/31 teacher breakfast, 1 for future teacher Appreciation that will be scheduled the last Friday of each month after the month of October.</p> <p>At general board meeting, Cindy will introduce herself and talk about the lunch program at school emphasizing the importance of the lunch program to the school. She will also ask for additional volunteers for lunches (especially Thursdays) and monthly fun treats.</p> <p>Very positive response to the new vendor Fresko on Wednesdays and positive feedback about the menu. Also</p>	Cindy

	<p>good turn out for 1st fun treats this year. (9/18) \$200 made for the school and Orange Leaf Vendor made \$549. No Fun Treats for October. Possible fun treat idea is Costco churros (successful fun treat in the past). Sold for \$1 with toppings.</p> <p>Lunch Blast emails go out thru Boonli with timers set up to go out each month. These are sent by Cindy or Sonn.</p> <p>Discussion on early release date on 10/2 and grades 9-12 did not receive lunches. PSAT 10/24 and modified lunch schedule for 8th grades only.</p> <p>Update: On 10/2, teachers were notified of the lunches not picked up and the volunteer stayed until 2 pm, but the students were rushed out, so 13 students did not get their lunches. Lyndsay Rogers was notified on how to prevent this from happening again. She will discuss this with the HOS (Head of School) on notifying the VP of Fundraising in the future, Cindy Beers.</p> <p>Discussion on the importance of fundraising as a board and setting up future fundraising nights at local restaurants. Chipotle was a profitable location last year. An evening fundraiser for a restaurant will be set up before the end of the year.</p>	
	<p>Sonn supported reasons to change Boosters banking from Bank of America to Wells Fargo. Primary reasons more flexible hours and accept coins (fun treat days) among other banking opportunities.</p> <p>Board took a vote on moving Booster banking from BofA to Wells Fargo and received full approval from the board. -All 6 members approved the banking change -</p> <p>Teacher Fund coming up after Thanksgiving. Communication needs to go out soon</p>	Sonn
	<ol style="list-style-type: none"> 1. Discussed who was getting the emails from general booster mailbox in regard to new members and payment on stripe account. Discussion on where different payments are going to ie snack cards(Anh), t-shirts going to president email. 2. Cindy made suggestion to share docs through Google Drive. 3. Anh needed to leave to pick up kids- we did not have a chance to discuss directory. 	Anh

	<p>Box tops program -kids bring in 5 box tops get bag of popcorn at lunch- 10/19</p> <p>Phaedra will advertise box tops program on FB/newsletter/Parent Square</p> <p>Discussed \$ raising programs ie Chandler Mall program, Amazon smile, Fry's</p>	Phaedra
	<ol style="list-style-type: none"> 1. Fright Night Details: Board approved selling pizza depending on type of food being sold on Food trucks(confirm with nina). If sell pizza, talk to Zzeeks for discount pricing like last year. Donations needed for chili winners-Cindy offered to send notes to vendors for possible gift certs. 2. Need for volunteers-need to do a sign up genius to promote help for the event. Phaedra creating links for chili makers and vendors for online payment. 	Maribeth
	Meeting Adjourned at 9:15 PM	